

Aberford Neighbourhood Development Plan Management Group
Minutes of meeting held on 7th December 2017

Attendees: Tom Robbins, David Cliff, Keith Dunwell, David Howson,
Michael Oakes, Ruth Reed and Mike Dando.

Agenda Item	Description
1.	<p>Apologies</p> <p>David Gluck.</p>
2.	<p>Minutes of Last Meeting</p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p>Funding</p> <p>MD will submit an invoice to A&DPC within the next week. KD had received a letter from Locality asking for a report on spending. KD to send this to TR who will compile the report. The deadline for returning the report is 6th January 2018.</p>
4.	<p>Policy Amendments Meeting with LCC</p> <p>TR, MO & MD met Ian Mackay on 22nd November 2017 to review the progress on feedback from the Regulation 14 Consultation.</p> <p>The meeting had been very positive, Ian Mackay was very happy with the plan and listened to the amendments which had been made and the reasons for those items that had remained unchanged. It was pointed out that no amendments relating to the Parlington Estate had been made until the result of the SAP hearing was known. It is likely that the SAP hearing will be in the Spring but it could drag on later than that. This left the PC with two options</p> <ul style="list-style-type: none"> • Wait until the result of the hearing was known and analyse its impact on the plan and make the appropriate revisions OR • Drop the Parlington Development policy and replace it with a general policy which would cover any major developments anywhere within the boundary and also cover a series of smaller developments around the village <p>The group discussed the options and felt that second option of replacing the Parlington Development policy with a general policy was the best option as it would enable the plan to proceed more quickly and give better coverage should the Parlington Development be dropped by LCC and another alternative site within the boundary be put forward. The policy could cover both allocated and unallocated sites. This new policy wouldn't need to be resubmitted for consultation because it would take into account comments received at the Regulation 14 Consultation.</p> <p>The NDP Group believes that the second option, a new general policy, would be the best way forward. The Group will put this to the next Parish Council meeting for a decision by the whole council.</p>

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5.	<p>Project Plan</p> <p>Mike Dando will revise the Project Plan timeline following the outcome of the Parish Council decision on the proposal to drop the Parlington Development policy and replace it with a more general policy.</p>
6.	<p>Regulation 14 Consultation</p> <p>Mike Dando had reviewed the Greenspace Assessments (appendix 4) as they needed to show the reasons why the decision had been made for each assessment. The group reviewed the assessments and agreed with the improvements made.</p> <p>Mike Dando had also provided a quote for some mapping changes which would be needed to make the maps in the plan more clear. The quote was approximately £1,250 for the layout of the map and up to 20 copies at A0 size. The group agreed to ask the PC to accept the quote. MD will check the submission requirements to determine how many copies of the map will be required.</p> <p>The Consultation Statement needed updating with the details of the Regulation 14 Consultation and appendices with even greater detail such as the Regulation 14 responses grid created by MD.</p>
7.	<p>A.O.B.</p> <p>The Clerk of the A&DPC had notified members of the group of a briefing session for Local Groups on Leeds Local Plan, to be held on 19th December at The Civic Hall. Each PC had been invited to send 2 people to the briefing. MO & MD will attend on behalf of the NDP group.</p>
8.	<p>Date of future meetings (open to all)</p> <ul style="list-style-type: none"> • Thursday 11th January 2018. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford • Thursday 1st February 2018. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford • Thursday 1st March 2018. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford

Meeting closed 8:50pm