

Minutes from Aberford and District Neighbourhood Development Plan Management Group meeting of 24th August 2017

Attendees

David Howson, Michael Oakes, Ruth Reed, Mike Dando, Keith Dunwell

The meeting took place at the Aberford Bowling Club

Agenda Item	Description
1.	<p>Apologies</p> <p>Tom Robbins , Andrew Hogg, Daniel Overend, David Gluck, David Cliff</p>
2.	<p>Minutes of Last Meeting</p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p>Funding</p> <p>Locality had offered the Parish Council £7,951 on 15th June 2017 for the NDP. This had to be spent within 6 months. Due Diligence had been completed. TR to confirm the exact date by which the money should be spent. An extension may be required depending upon the results of the inspection into the SAP.</p>
4.	<p>Project Plan</p> <p>Regulation 14 Pre-submission consultation finished on 15th August and MD now has the results of the feedback. MD will analyse the feedback and advise any action which needs to be taken in the NDP as a result of the feedback. It was noted that neither AECOM (acting for Parlington Estate) nor Leeds City Council were able to return their feedback within the consultation period. MD will take a report to the next meeting where the group will discuss and agree any amendments which need to be made to the plan as a result of the feedback. The amended plan will be submitted to the Parish Council at its meeting on 21st November for full Parish Council agreement. With a view to submitting the final plan to Leeds City Council before Christmas.</p> <p>Documents required for the final stage are</p> <ul style="list-style-type: none"> - Consultation Statement – MO to write - Sustainability Report – MD to write - Basic Conditions Statement – MD to write <p>MD will update the project plan depending upon actions required following analysis of the feedback.</p>
5.	<p>A.O.B.</p> <p>MO was given the attendee list from the recent consultation event and will file with the other evidence. A quick update was given on the SAP.</p>
6.	<p>Date of future meetings (open to all)</p> <ul style="list-style-type: none"> • Tuesday 3rd October 2017. To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford

Meeting closed 8:00pm