

**Minutes from Aberford and District Neighbourhood Development
Plan Management Group meeting of 29th June 2017**

Attendees

Tom Robbins (Chair) **TR**, David Howson **DH**, Ruth Reed **RR**, Mike Dando **MD**, Keith Dunwell **KD**.

Agenda Description

Items

1 Apologies

Michael Oakes **MO**.

2. Minutes of Last Meeting

The minutes of the last meeting, which took place on 1st June 2017, we're held to be a true and accurate record.

3. Funding

It was reported that the Grant Funding applied for from Locality had been approved and the offer accepted. The funding amount is expected shortly.

4. Project Plan

Consultant Mike Dando reported that his work on 'The

Plan' was progressing well. During a 'Workshop' involving the NDP Group and Leeds City Council members, it was suggested the NDP's submission would benefit from being delayed until the completion of the SAP hearing in October and, following further discussion, it was felt that such a delay would be of benefit.

5 LCC Workshop

A brief discussion was held with regard to the recent 'Workshop' and it was felt the event was reasonably constructive and worthwhile having.

6 Regulation 14 Consultation

The decision was taken to delay the consultation for a week to enable more time for preparation. The consultation will therefore run from the 7th July to the 18th August.

MD informed the meeting that the Parish Clerk had been supplied with instructions to be sent to consultees, 'Survey Monkey' was set up and the Questionnaire, a covering letter and design maps had all been prepared.

3

All necessary documents were to be supplied to **RR** in time for the start of the consultation. It was agreed the 'Drop In' event was to be held in the Village Hall on Sunday 23rd July between 10am and 1pm. It was decided to ask all Parish Councillors to attend at the next PC meeting.

7 Pre Submission Document

MD informed the meeting that the document was in the process of being designed prior to it being printed.

Action: MO to have first draft done .

8 Meeting 3rd August

A Group meeting was arranged for 3rd August, its main purpose being to discuss the consultation statement. The usual NDP Group meeting which would have been held on 24th August Was cancelled as it fell too close to the 18th August closure of the consultation.

9 GIS Mapping

MD informed the meeting that he had been contacted by GIS Mapping, a company which is preparing an interactive map of NDP groups and that he had confirmed our wish to be included.

10 Any Other Business

The Group decided to employ the services of a consultant – Kathryn Jukes of Directions Planning of Harrogate - to address the Inspectors responsible for considering the proposed Parlington development on its behalf.

MD asked that the Parish Clerk be requested to send him any information she received concerning the SAP.

THE MEETING ENDED AT 8.15PM

