

**Aberford Neighbourhood Development Plan Management Group**  
**Minutes of meeting held on 7<sup>th</sup> June 2018**

**Attendees:** Tom Robbins, David Howson, Michael Oakes, Ruth Reed, Mike Dando, Keith Dunwell.

Agenda Item	Description
1.	<p><b>Apologies</b></p> <p>David Gluck, David Cliff</p>
2.	<p><b>Minutes of Last Meeting</b></p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p><b>Submission Document</b></p> <p>The Neighbourhood Plan is ready to submit to Leeds City Council. The Clerk to the Parish Council will submit the Plan by 10<sup>th</sup> June. The Clerk &amp; MO will then upload the documents to the Parish Council Website. The Regulation 16 Consultation will commence on 18<sup>th</sup> June and run for six weeks until 30<sup>th</sup> July. RR will pick up the documents from LCC</p> <p>LCC made an application for an Examiner. 4 names were supplied, 2 of which are the people the PC had expressed a preference for.</p> <p>LCC now needs to know we recommend Ann Skippers, this will be confirmed at the next Parish Council meeting.</p> <p>MD issued a proposal re advice and support he can give after the submission. The exact amount of advice and support required is not known yet, the amount required will depend on the outcomes from the Examiner. The NP group agreed with the proposal and it will be put to the Parish Council meeting on 24<sup>th</sup> July for approval.</p>
4.	<p><b>A.O.B.</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
5.	<p><b>Date of future meetings (open to all)</b></p> <ul style="list-style-type: none"> <li>• <b>Thursday 5<sup>th</sup> July 2018.</b> To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford <i>(if required)</i></li> </ul>

Meeting closed 8:00pm