

**Aberford Neighbourhood Development Plan Management Group**  
**Minutes of meeting held on 11<sup>th</sup> January 2018**

**Attendees:** Tom Robbins, David Cliff, David Howson, Michael Oakes, Ruth Reed and Mike Dando.

Agenda Item	Description
1.	<p><b>Apologies</b></p> <p>David Gluck, Keith Dunwell</p>
2.	<p><b>Minutes of Last Meeting</b></p> <p>It was agreed that the minutes were a true and accurate record of the last meeting.</p>
3.	<p><b>Funding</b></p> <p>TR had spoken to Locality. Approximately £800 of the grant remained unspent. Locality had agreed to extend the funding period to 28<sup>th</sup> February.</p>
4.	<p><b>Policy Amendments Meeting with LCC</b></p> <p>At the last meeting the group had agreed that the plan should drop the Parlington Development policy and replace it with a general policy which would cover any major developments anywhere within the boundary and also cover a series of smaller developments around the village. This would be put to the Parish Council for its agreement at the meeting on 16<sup>th</sup> January. MO to advise MD of the outcome.</p> <p>Ian Mackay had advised the group that National Planning Policy had changed and it was now possible for those people running a facility to apply for a change of business. Therefore policy CF1 (Protecting Community Facilities) as it stood was not necessary. MD will check which facilities listed the amended policy applied to and then advise the group if this policy needed amending to bring it in line with the revised National Planning Policy and ensure community facilities are retained where possible.</p>
5.	<p><b>Project Plan</b></p> <p>Mike Dando provided a revised Project Plan taking into account the revision of the Parlington Development Plan (assuming the Parish Council agrees to the policy change at its meeting on the 16<sup>th</sup> January).</p>
6.	<p><b>Regulation 14 Consultation</b></p> <p>At the previous meeting Mike Dando had provided a quote for some mapping changes which would be needed to make the maps in the plan more clear. The quote was approximately £1,250 for the layout of the map and up to 20 copies at A0 size. MD had managed to get the quote revised to £945 to produce an electronic version of the map. 1 printed copy would cost a further £21 +VAT, 5 copies £73 +VAT and 10 copies £102 +VAT. This quote would be put to the</p>

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	<p>Parish Council for its agreement at the meeting on 16<sup>th</sup> January. MO to advise MD of the outcome.</p> <p>MD will add the revisions from the Regulation 14 consultation to the Consultation Statement.</p> <p>MD had looked at Policy BH1 (Non-Designated Heritage Assets) and gone through a detailed assessment for each item listed as well as those suggested through the Regulation 14 consultation and the list had been revised accordingly.</p>
<b>7.</b>	<p><b>A.O.B.</b></p> <p>MO &amp; MD had attended a briefing session for Local Groups on Leeds Local Plan on 19<sup>th</sup> December 2017. No new information had been obtained at the meeting, it was of more benefit to those NDP groups who are in their early stages.</p>
<b>8.</b>	<p><b>Date of future meetings (open to all)</b></p> <ul style="list-style-type: none"><li>• <b>Thursday 8<sup>th</sup> February 2018.</b> To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford</li><li>• <b>Thursday 1<sup>st</sup> March 2018.</b> To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford</li><li>• <b>Thursday 12<sup>th</sup> April 2018.</b> To be held at 7:00pm at Pearce Bottomley Architects, Roman Ridge, Aberford</li></ul>

Meeting closed 8:40pm