

ABERFORD & DISTRICT PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 19th December 2023.

Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford, commencing at 7.30pm.

Present; Cllr Sarah Bradley (Chair) Cllr Nancy Griffiths
Cllr Bob Kitchen Cllr Ruth Reed
Cllr Tyler Wilson

In attendance: Clerk to the Council; Barry Riley.
One member of the public.

1.To receive and approve reasons for absence.

Councillor Labbett.

The reason for not attending was accepted.

2.Disclosure of Interests.

No interests were disclosed.

3.Minutes.

The minutes of the previous Parish Council meeting, were subject to change prior to approval being given.

4. Public Participation

No comments received.

5. Crime & Security.

a. To summarise the latest crime report based on the Police.uk website.

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

b. The Clerk explained that he had tried to find a link to the report from the latest PACT meeting but was unable to. He had noted information from the West Yorkshire Police crime report for Leeds North East, but stated that Aberford was not mentioned.

Councillor Wilson informed all present that the PACT meeting were to return to being “in person” (as opposed to online).

c. The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

d. Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

a. It was agreed to proceed with the format and content for the website upgrade.

The Chair, the Clerk and another Councillor would attend any relevant training programme in the new year.

b. Councillor Kitchen commented that the land to the North of Markham Cottages was in a poor condition, comment was made that as this was private land there was little the Parish Council could do for action to be taken.

Comment was made that for future purposes any reference to Aberford Green Spaces, should be referred to as Aberford & District PC Green Spaces, to avoid confusion with other green spaces within Aberford.

7. Traffic/Parking issues, Aberford Main Street.

It was noted that no further progress had been made with regard to the installation of the 20mph limits (see also minute 10. 21st November 2023), this coincided with the information received from Ward Councillor Robinson, stating that although he had been informed that the 20mph were zones would be completed before Christmas this would not happen. A further reminder would be sent by the Chair to the Leeds CC Traffic Officer (see also minute 11.).

8. Correspondence Received.

a. Councillors gave their first consideration of what action could be taken to comply with adopting a Biodiversity Policy, this would be an agenda item for future meetings.

b. Councillors duly noted the content of the document from NALC, which provided examples of Climate Change powers that Parish Council have, the Clerk suggested that this could provide ideas to enable progress to be made on the Biodiversity Policy (see above).

9. Planning Matters.

- a. No applications/appeals received.
b. The following information was noted.

Planning /Appeal Reference	Address	Details
23/01054/LI	1 Church House Cattle Lane Aberford	Listed building application for existing rear conservatory to be demolished and replaced with new single storey conservatory. Approved.
23/00770/FU	1 Church House Cattle Lane Aberford	Demolition and construction of conservatory to the rear. Approved.

c. Following circulation of the material consideration list issued by Leeds City Council, Councillors duly noted what would be accepted as relevant when submitting any comments or objections.

10. Finance.

- a. The balances in the Parish Council's accounts were **NOTED**.
b. The bank reconciliations as at 30.11.2023 were **APPROVED**.
c. The income received and accounts for payment **APPROVED**.
d. It was agreed that a discussion group would consider proposals for setting the budget/precept on the 9th January 2024 at 10.00am. A final decision would be presented to the Parish Council for approval at the Parish Council meeting on the 16th January 2024. It was suggested that the precept amount for the current financial year should be kept the same.

11. Matters for Information.

Following the enquiry received from a resident on Beckside about problems with the beck that runs through the street, Councillor Reed would contact one of the neighbours to try and establish who was responsible for its maintenance.

Councillor Reed provided information on the Poor Lands Charity which entitled residents who were in the Lotherton parish for a minimum of two years and of pensionable age, to apply. Following the information received from Ward Councillor Robinson (see minute 7.), about his recent meeting with Leeds CC Highways about the matter of verge creep and the request to suggest the worst spots that action should be taken on, it was agreed that the first site would be best described as the footpath in front of the Priory (old Alms Houses) and the Aberford Albion football pitch to the west of Bunkers Hill and a second site being Lotherton Lane. Councillor Bradley commented that the Christmas Lights switch on had been a great success and was well attended, thanks were given to all groups involved in delivering the event. Councillor Kitchen commented that the power provision for the stalls needed to be improved and the purchase of a generator be considered.

Councillor Wilson provided information on how the buses in West Yorkshire were to be run in the future. A consultation document would be available online at www.yourvoice.westyorks-ca.gov.uk/busreform, to enable comments to be submitted.

Councillor Kitchen enquired about the provision of litter picking bags and the need for further supplies, but also that discarded rubbish was becoming problematic.

Councillor Griffiths stated that a newsletter was proposed for January 2024.

Councillor Bradley would be attending training courses on Chairing Skills Parts 1 and 2 arranged by YLCA, she encouraged other Councillors to attend training courses to expand their knowledge.

The Clerk commented on inviting Ward Councillors to the Parish Council meeting, to facilitate this he would send the agenda to them.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 8.30pm.

APPENDIX 2

Bank Reconciliation

Aberford & District Parish Council

For the period 01st November – 30th November 2023

Prepared by Barry Riley, Responsible Financial Officer

Approved by the Parish Council

Date 18.12.2023

Date 19.12.2023

Balance per Bank Statement as at 30th November 2023

£ £

Current Account

50.00

Reserve Account - Revenue

61724.60

Capital Account - Reserve

824.59

Assets & Renewal Account

CIL Reserve

6209.31

Beckside Play Area Refurbishment Fund

8107.84

76,916.34

Less uncleared cheques at 30th November 2023:

0.00

Net Bank Balances as at 30th November 2023

76.916.34

The Net balances reconcile to the Cash Book (receipts and payments account) for the period as follows:

CASH BOOK

Opening balance as at 01st November 2023

79,083.02

Add receipts 01st November to 30th November 2023:

250.00

Less payments for 01st November to 30th November 2023

2416.68

Closing balance per cash book as at 30th November 2023

76916.34

Receipts received:

Date	Details	Net	VAT	Total
November	Mole Reimbursement	250.00	---	250.00
Total receipts November 2023		250.00		250.00

Accounts for Payment:

Date prepared	18th December 2023			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£457.30		£457.30
BACS	B Riley - Expenses	£8.32	£1.67	£9.99
BACS	B Riley - Home Allowance	£22.00		£22.00
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
BACS	Leeds City Council - Christmas Lights	£7,900.00	£1,580.00	£9,480.00
S/Order				£0.00
D/Debit				£0.00
Total Payments		£8407.62	£1,581.67	£9,989.29