



To Members of the Public.

Annual meeting of the Parish Council at 7.00pm on Tuesday 21st May 2024 in the Oriel Room, St Ricarius Church, Aberford.

Date: 15th May 2024.

AGENDA

1. Election of Chair

- a. Declaration of Acceptance of Office.

2. Election of Vice Chair.

3. To receive apologies and approve reasons for absence (Chair).

4. Review of Working Groups, appointments to external organisations and additional responsibilities.

- a. To consider and agree which Councillors will serve on each group and to agree the responsibilities of each group and terms of reference - (papers circulated).

5. Review attendance record (May 2023 to April 2024) - (paper circulated).

6. To receive any disclosures of interest from Councillors on matters to be considered at the meeting (Chair).

7. To confirm the minutes of the Parish Council meeting held on 16th April 2024, as a true and correct record (Chair).

8. Public Participation (15 mins) (Chair).

- a. Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman.
- b. Ward Councillor comment.

9. Crime & Security.

- a. To summarise the latest crime report based on the Police.uk website.
<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>
- b. To report back on the latest PACT meeting.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d. Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

10. Projects.

To receive a progress update and consider next steps for the following matters;

- a. Biodiversity Policy implementation - wildflower meadow by the school.
- b. Biodiversity Policy implementation - possible community orchard on Jubilee Field.
- c. Update on the provision of an information noticeboard for walkers – (paper circulated).
- d. Update on cleaning of equipment and surface of the Beckside playground.

11. Traffic/Parking issues, Aberford Main Street.

To update members on any information received.

12. Correspondence Received.

To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required.

- a. Meeting with Garforth NP Forum – (paper circulated).
- b. Land between School Lane and Jubilee Fields – (paper circulated).

13. Planning Matters.

- a. To consider and comment on new planning applications/appeals – (paper circulated)
- b. To note the outcome of previous planning applications/appeals - (paper circulated).

14. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

- a. To receive an update on the provision and cost of Christmas Lights.

15. Finance.

- a. To receive a bank reconciliation and report on the receipts, payments and balances - (paper circulated).
- b. To **approve** the bank reconciliation as at 30.04.2023.
- c. To **approve** the invoices for payment - (paper circulated).
- d. To **receive** and note the Annual Internal Audit Report – (paper to follow).
- e. **Consider, approve and resolve** to accept the Annual Governance Statement – (paper circulated).
- f. **Consider, approve and resolve** to accept the Accounting Statements – (paper circulated).
- g. To **consider** grant application from Garforth in Bloom.
- h. To **consider** grant application from Aberford Literature Festival.

16. Matters for Information - this is strictly for brief information items. Any such matters must be raised with the Clerk to go forward to a future agenda. No decisions can be made on any matters for information.

17. To confirm the date of the Parish Council meeting at 7.00pm in the Oriel Room, St Ricarius Church, Aberford.

18. Matters to be discussed at the exclusion of the public and press.

Signed
Barry Riley
Clerk to the Council
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