

ABERFORD & DISTRICT PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 16th April 2024.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.20pm.**

Present;

Councillors: Sarah Bradley (Chair), Nancy Griffiths, Bob Kitchen, Phil Labbett, Ruth Reed, Chris Taylor and Tyler Wilson.

In attendance: Clerk to the Council; Barry Riley.
1 member of the public.

1.To receive and approve reasons for absence.

Full attendance.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Bradley.

4. Public Participation

- a. A member of the public enquired if the Christmas Lights were owned by the Parish Council, it was confirmed that they were not, the lights selected were hired.
- b. Ward Councillor Robinson was unable to attend the meeting but had informed the Clerk that he had asked Leeds CC to expedite the 'Tommy' funding application as soon as possible for agreement to be reached. He had no further news on the 'build -out' areas. The intention is to complete the scheme agreed with the Parish Council.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, showed four crimes were reported for February 2024.
There were two crimes involving violence and sexual offences and two thefts.
- b. The latest PACT report received was for February to March during which there was a reduction in residential burglaries but an increase in keyless car thefts. The date of next meeting was 9th May 2024 at a location to be confirmed.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d. Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

- a. Having considered the information provided, it was agreed to accept the quote received from IPI Ltd to conduct the annual playground inspection at Becksid. A quote of £1428.00 had been received from Pennine Playgrounds Limited for the cleaning of equipment and the surface at the Becksid play area. Due to the cost, It was agreed to seek further quotes from other contractors that were not specifically specialists in playground work, prior to any decision being taken.
- b. The quote received from IPI Ltd, quoted a reduced rate for conducting an inspection of additional sites on the same day, following discussion it was agreed to accept the quote received for an inspection of the gym apparatus at Jubilee Field.

7. Traffic/Parking issues, Aberford Main Street.

No information received.

8. Correspondence received.

- a. Discussion took place concerning the provision of an information noticeboard for walkers, showing items of historical interest within the village and how to access them. It was agreed that Councillor Griffiths progress the idea and provide information for consideration .

9. Planning Matters.

- a. No applications or appeals received.
- b. The following information was noted:

Decisions

Planning Application /Appeal Reference	Address	Details
23/04073/FU	Yew Trees Main Street Aberford	One block of two garages with link extension to main building and revised parking layout. Approved 14.03.24

10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

- a. Having discussed options for holding the draw for the Leeds Festival tickets, it was agreed that it would be held at the Aberford Bowling Club on Thursday 23rd May 2024 at 7.00pm.
- b. Having received comments from the Ward Councillor on the participation of Parish Councillors at the event, a discussion took place on an allocation of Leeds Festival tickets to Parish Councillors. It was agreed that an allocation of two tickets be made subject to the following qualification, that a Councillor must have been in position for a year and attended at least ten meetings.

11. Finance.

- a. The report on the receipts, payments and balances was **RECEIVED**.
- b. The bank reconciliations as at 31.03.2024 were **APPROVED**.
- c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Apr-24			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£457.30		£457.30
BACS	B Riley - Home Allowance	£22.00		£22.00
BACS	HP Ink	£4.57	£0.92	£5.49
BACS	HMRC	£343.00		£343.00
BACS	YLCA - Membership	£609.00		£609.00
BACS	Zebra Print	£190.00		£190.00
BACS	Hire of Oriol Room, St Ricarius Church	£20.00		£20.00
BACS	Autella Payroll Services	£61.44	£12.29	£73.73
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£1,715.31	£13.21	£1,728.52

- d. The quarterly budget monitor report was **APPROVED**.

12. Matters for Information.

Following comments from Councillor Labbett about the removal of tree without consent, members were informed about the unpermitted work on protected trees on Highfield Road and that a case was being prepared by Leeds CC Planning Enforcement to investigate. Members were informed that the Village Hall AGM had taken place and concluded without a management committee being appointed for the coming year.

In response to whether the proposed changes to the website (see minute 6.a. 19th March 2024), had been forgotten, it was confirmed that Councillor Griffiths and the Clerk were working on the implementing the changes, but it was a time consuming task.

With regard to the revision of working groups (see minute 6.a. 19th March 2024), this would be an agenda item for the Annual Parish Council meeting.

Councillor Wilson informed members about his role working in Parliament and that he intended this to be of benefit to the Parish Council.

Councillor Taylor commented that he had contact details for the provision of a 'ghost immobiliser' to combat keyless car thefts (see minute 5.b.)

Having considered employing a lengthsman (see minute 12. 19th March 2024), more information was needed on the implications that would result in such an appointment as opposed to engaging a contractor to do the work and what permissions would be required to undertake work on land not in the ownership of the Parish Council.

Although work had been undertaken on the blocked drains (see minute 11. 20th February 2024), the drain near to the junction of Cattle Lane and Main Street had been missed, the Clerk would report this.

Councillor Griffiths commented that the newsletter was now ready, each member was asked to take delivery of an area.

13. Date of next meeting.

Resolved; that the Annual Parish Council meeting will be on 21st May 2024 at the Oriel Room, St Ricarius Church, Aberford at 7pm.

14. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 8.21pm.