



To Members of the Public.

Meeting of the Parish Council at 7.00pm on Tuesday 18th June 2024 in the Oriel Room, St Ricarius Church, Aberford.

Date: 12th June 2024.

AGENDA

- 1. To receive apologies and approve reasons for absence.**
- 2. To receive any disclosures of interest from Councillors on matters to be considered at the meeting.**
- 3. To confirm the minutes of the Parish Council meeting held on 16th April 2024 and the Annual Parish meeting held on 21st May 2024, as true and correct records.**
- 4. Public Participation (15 mins).**
 - a. Members of the public may, if invited by the Chairman to do so, speak with respect to any items on the agenda. Members of the public may not speak at any other time during the meeting unless invited to do so by the Chairman.
 - b. Ward Councillor comment.
 - c. To receive a presentation from Aberford Village Hall Committee – (paper circulated - 15 minutes allowed)
 - d. To receive a presentation from Garforth NPF – (15 minutes allowed).
- 5. Crime & Security (Clerk).**
 - a. To summarise the latest crime report based on the Police.uk website.
<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>
 - b. To report back on the latest PACT meeting.
 - c. The link for reporting non-emergency crimes or Anti-social behaviour is
www.westyorkshire.police.uk
 - d. Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>
- 6. Projects.**

To receive a progress update and/or consider next steps for the following matters;

 - a. Village maintenance/appearance.
- 7. Traffic/Parking issues, Aberford Main Street (Clerk).**

To update members on any information received.
- 8. Correspondence Received (Clerk).**

To **note/discuss** any new correspondence items and consider/agree the PC's response and any action required.

 - a. Annual Playground Inspection Report – (paper circulated).
- 9. Planning Matters (Clerk).**
 - a. To consider and comment on new planning applications/appeals – (paper circulated)
 - b. To note the outcome of previous planning applications/appeals - (paper circulated).

- c. To confirm whether the Clerk has delegated authority to submit comments or objections on applications received.
- 10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.**
- a. Meeting with Leeds CC Highways at the Civic Hall on 14th June 2024.
 - b. Agree procedure for attending training sessions.
 - c. To consider approve and adopt a Complaints Procedure – (paper circulated).
 - d. Update on recent instance of spam e-mail from within our system and any lessons to be learned.
- 11. Finance (Clerk).**
- a. To receive a bank reconciliation and report on the receipts, payments and balances - (paper circulated).
 - b. To **approve** the bank reconciliation as at 31.05.2023.
 - c. To **approve** the invoices for payment - (paper circulated).
 - d. To consider approve and adopt a revised Financial Risk Assessment policy – (paper circulated).
 - e. Council phone.
 - f. To consider grant application from Aberford in Bloom – (paper circulated).
 - g. Overview of changes introduced on updated (April 2024) Register of Assets.
- 12. Matters for Information** - this is strictly for brief information items. Any such matters must be raised with the Clerk to go forward to a future agenda. No decisions can be made on any matters for information.
- 13. To confirm the date of the Annual Parish Council meeting at 7.00pm in the Oriel Room, St Ricarius Church, Aberford.**
- 14. Matters to be discussed at the exclusion of the public and press.**

Signed
Barry Riley
Clerk to the Council
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