

## **ABERFORD & DISTRICT PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> September 2024.  
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,  
commencing at 7.00pm.**

### **Present;**

**Councillors:** Sarah Bradley (Chair), Nancy Griffiths, Phil Labbett, Ruth Reed and Chris Taylor.

**In attendance:** Clerk to the Council; Barry Riley.

### **1. To receive and approve reasons for absence.**

No apologies received.

### **2. Disclosure of Interests.**

No interests were disclosed.

### **3. Minutes.**

**RESOLVED:** The minutes of the previous Parish Council meeting were approved and signed by the Chair Councillor Bradley.

### **4. Public Participation**

- a. No public in attendance.
- b. No agenda item requests received.
- c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
- d. No Ward Councillor in attendance.

### **5. Crime & Security.**

- a. The Clerk commented that the latest crime report on the Police.uk website for Leeds North-East, had shown two crimes were reported for July 2024 in Aberford.. These were for anti-social behaviour and public order.
- b. The Clerk informed members that he had not been informed when or where the next PACT meeting would be held.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is [www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)
- d. Community Alert scheme.  
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

### **6. Projects update.**

- a. Councillor Bradley provided an update on arrangements to provide Christmas Lights. Applications submitted for funding had been successful, the amount received and the budget allocated, would enable the quote received from Leeds CC organisation Leeds Lights, to be completed. Further to the separate quote received for the purchase of x2 bespoke motifs, it was agreed that they be purchased, the cost would also be met from the funding.  
The switch on would take place on 23<sup>rd</sup> November 2024.
- b. Having now received the order from Playsound Services Ltd for the playground improvements, it was agreed that the work to be done would be progressed by the Clerk.
- c. A quote had been received from a contractor to provide planting of the Pump Hill flowerbeds, following discussion it was agreed that the contractor be appointed to carry out the work and any other grassed areas that required maintenance.  
The Clerk commented that the email address he had used for contacting the

Secretary of the Horticultural Society was incorrect and the reason why a response had not been received (see minute 6.b. 20<sup>th</sup> August 2024).

d. Having considered the proposed sites on the triangle area of land at Parlinton Lane (off Bunkers Hill), for a new noticeboard to replace the one recently removed, it was agreed that the request be made to the Parlinton Estate for a double-sided noticeboard on the main area of land.

### 7. Traffic/Parking issues, Aberford Main Street.

There had been no further communication received from Leeds CC following the end of the consultation period with residents (see minute 7. 20<sup>th</sup> August 2024). The Clerk was asked to contact them for an update.

### 8. Correspondence received

a. Having discussed the enquiry received about having work done on the trees on the land by the terminus at the North End of the village, the Clerk would seek opinions from the Tree Surgeon on what work should be carried out and for quotes to be submitted and presented at the next meeting.

### 9. Planning Matters.

a. The following applications and appeals were received and noted.

#### Applications

Planning Application /Appeal Reference	Address	Details
24/04706/FU	Aberford Village Hall Main Street Aberford	Single storey side extension creating new access with external ramp

b. The following decisions and appeals were received and noted.

#### Decisions

Planning Application /Appeal Reference	Address	Details
24/02956/FU	5 The Dale Aberford Leeds LS25 3AP	Demolition of detached garage and outbuilding to rear, erection of a part two storey part single storey side and rear extension, porch to front, single storey detached garage to side, extension to front hardstanding, soft landscaping works to rear. <b>Approved 16.08.24</b>

### 10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

a. Councillor Bradley had attended the Leeds Festival debrief meeting. Prior to the meeting she had sent an email to them, raising concerns about the lack of communication received, noise nuisance and ticket allocation. This was discussed at the meeting and her comments were noted.

### 11. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED** and agreed for appropriate governance.

b. The bank reconciliations as at 31.08.2024 were **APPROVED**.

c. The following invoices for payment and charges received were **APPROVED**.

<b>Date prepared</b>	<b>Sep-24</b>			
<b>EFT Type</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
BACS	B Riley- Clerk Salary	£458.50		£458.50
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	HP Ink	£4.57	£0.92	£5.49
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
BACS	Autela Payroll Services	£62.54	£12.51	£75.05
BACS	PKF Littlejohn	£210.00	£42.00	£262.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	<b>Total Payments</b>	<b>£785.61</b>	<b>£55.43</b>	<b>£851.04</b>

d. Having given careful consideration to the content, it was agreed to approve and adopt the new Financial Regulations.

e. The Clerk was given approval to purchase a replacement mobile phone and agree a contract, using the information provided by Councillor Griffiths.

f. Members were informed that Pennine Playgrounds Ltd had instructed Lovetts Solicitors to recover the outstanding payment to them (see minute 11.c 20<sup>th</sup> August 2024). The Clerk was asked to respond and comment that despite attempts of mediation with the Office Manager of Pennine Playgrounds Ltd, it has been ignored. Attempts of applying a test of reasonableness to resolve the problems resulting from the work carried out, had also been ignored. Despite receiving an offer of an option of how the matter could be resolved from them, they then withdrew that option. It was agreed that the invoice remain unpaid.

g. Following the issue of the quote received for the replacement fencing by the playground, it was agreed to accept it. Councillor Bradley would implement the decision.

## **12. Matters for Information.**

The information provided within the discussion was duly noted.

## **13. Date of next meeting.**

**Resolved;** that the next Parish Council meeting will be on 15<sup>th</sup> October 2024 at the Oriel Room, St Ricarius Church, Aberford.

## **14. Matters to be discussed at the exclusion of the public and press.**

There were no matters discussed that required the exclusion of the public or press.

Signed .....  
Chair Aberford & District Parish Council

Date.....

**The meeting closed at 8.12pm.**