

ABERFORD & DISTRICT PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 15th October 2024.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.00pm.**

Present;

Councillors: Sarah Bradley (Chair), Nancy Griffiths, Phil Labbett, Ruth Reed,
Chris Taylor and Tyler Wilson.

In attendance: Clerk to the Council; Barry Riley.

1.To receive and approve reasons for absence.

Full attendance.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Bradley.

4. Public Participation

- a. No public in attendance.
- b. No agenda items received.
- c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
- d. No Ward Councillor in attendance.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown twelve crimes were reported in Aberford covering the month of August 2024. These were for drugs, possession of weapons, anti-social behaviour, violence and sexual offences and public order. Of note was that most of the offences again occurred at the entrance of the village at its junction with the A64 and at the crossroads where Bunkers Hill meets Aberford Road.
- b. The Clerk informed members that the next PACT meeting would be on 24th October 2024 at 6pm and held in East Keswick Village Hall.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk

Members were informed that an accident had occurred the previous day, which had resulted in the fencing around the Parish Council owned land on Field Lane, being damaged. A tow truck moving another vehicle, had reversed into the fencing and had driven away without leaving any details. Fortunately, a witness had made a note of the registration number, the matter was reported to the Clerk who had in turn notified the Police. However, a local resident had agreed to accept responsibility for replacing the fencing.

- d. Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

- a. The Clerk had contacted Savills (agents for the Parlington Estate), but was awaiting a response.
- b. Having received the report about the trees on land by the bus terminus, it was noted that as they were in good health but poor form, that they should not be removed but work be done to reduce the crowns and overhang.

7. Traffic/Parking issues, Aberford Main Street.

Nothing to report.

8. Correspondence received.

No correspondence to discuss.

9. Planning Matters.

a. The following applications and appeals were received and noted.

Applications

Planning Application /Appeal Reference	Address	Details
24/05359/FU	13 Haverthwaites Drive	Demolition of existing detached garage/workshop and replaced with detached garage.
24/04084/FU	The Garden House Becca Park Becca Lane	Demolition of existing dwelling house and erection of one new detached house with new driveway and vehicle access and the existing entrance to be removed

b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
24/04532/DPD	The Workshop (Granary) Black Horse Farm Great North Road Aberford Leeds LS25 3AU.	Determination for the change of use of agricultural building to dwellinghouses (Class C3) Refused 25.09.24
24/04634/COND	Pump Hill Cottage Main Street Aberford Leeds LS25 3AH.	Consent, agreement or approval required by conditions 3 and 4 to planning application 24/02114/LI. Approved 03.10.24

10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

Councillor Taylor had requested that discussion take place concerning winter fuel payments, Councillor Wilson also raised comment concerning this and what the Parish Council could do to help residents. It was noted that the Clerk had circulated information about how residents could check their eligibility for pension credit, which may enable them to receive the payment, it was confirmed that this information would be circulated via the Parish Newsletter, due for circulation in the coming weeks.

The Clerk also commented that Leeds CC would have the details of residents in receipt of Council Tax benefits and that they could ensure the same people in receipt of this benefit may also be entitled to pension credit.

11. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED**.

and agreed for appropriate governance.

b. The bank reconciliations as at 30.09.2024 were **APPROVED**.

c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Oct-24			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£458.50		£458.50
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
B/Card	Clear Councils Insurance	£1,360.81		£1,360.81
B/Card	Giff Gaff - Phone	£159.00		£159.00
BACS	Atkinsons Fencing	£556.54	£111.31	£667.85
BACS	HMRC	£339.00		£339.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£2,923.85	£111.31	£3,035.16

d. The quarterly budget report was duly noted and agreed.

e. The Clerk reported that he had not received any further communication since responding to the letter received from the Solicitor (minute 11.f. 17th September 2024), regarding the outstanding payment to Pennine Playgrounds

f. Members discussed the quote received from Taylored Trees, for work to the trees at the bus terminus (minute 8. 17th September 2024). Following the agreement to not remove the trees (see minute 6.b.) it was agreed that another quote be sought. Councillor Bradley, agreed to meet with the other contractor on site to confirm the work to be carried out, for a quote to be produced. Upon receipt it would be circulated and agreement reached on which quote to accept.

Following the acceptance of a quote to provide planting at the Pump Hill flowerbeds (minute 6.c. 17th September 2024), the job description had been circulated specifying the planting, following discussion it was agreed to accept it but that the rhododendron be replaced with something else. Councillor Bradley would progress this project.

12. Matters for Information.

A number of matters were discussed which the Clerk would progress.

13. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 19th November 2024 at the Oriel Room, St Ricarius Church, Aberford.

14. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 7.40pm.