ABERFORD & DISTRICT PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 18th February 2025. Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford, commencing at 7.00pm.

Present;
Councillors: Sarah Bradley (Chair), Nancy Griffiths and Ruth Reed.

In attendance: Clerk to the Council; Barry Riley.
5 members of the public.

1.To receive and approve reasons for absence.
The Clerk was not aware of any apologies, but it was confirmed during the meeting that Councillor Labbett, had submitted apologies and the reason was accepted.

2. Disclosure of Interests.
No interests were disclosed.

3. Minutes.
RESOLVED: The minutes of the previous Parish Council meeting were approved and signed by the Chair Councillor Bradley.

4. Public Participation
a. Members of the Aberford Bowling Club (5 members of the public), were in attendance to receive an update concerning agenda item 6.
b. No agenda items received.
c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
d. No Ward Councillor in attendance.

In response to a question concerning a problem with a public footpath a resident was informed that it should be reported via the Leeds CC website, using the following link; https://www.leeds.gov.uk/parks-and-countryside/public-rights-of-way/report-a-problem-with-a-public-right-of-way

5. Crime & Security.
a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown three crimes were reported in Aberford covering the month of December 2024. These were for theft, anti-social behaviour and a public order crime on the Parlington estate.
b. The Clerk informed members that the next PACT meeting would be held in Harewood on Thursday 27th March 2025.
c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
d.Community Alert scheme.
https://www.westyorkshire.police.uk/west-yorkshire-community-alert

6. Projects update.
a. Quotes would be ascertained for a new noticeboard to be placed on Parlington Lane (see minute 6. 21st January 2025).
b. Having given careful consideration to which trees should be purchased to replace those recently removed from the bus turning circle, it was decided to replant with 3 standard blossoming Cherry trees at a cost of £400, rather than replace with apple trees. The use of biodegradable tree protectors would also be requested which were

preferable to plastic for the new trees. The existing stumps from the trees cut down would be removed.
c. The Clerk informed the members of the Aberford Bowling Club who were in attendance, that at present, a copy of their lease agreement with Leeds CC was not available, they were still searching their records for a copy of it. Subject to receipt of the document, a decision could be taken on what action could be taken to secure the future of the club and how the continued support and resources of the Parish Council would be applied. In the absence of a lease, members of the Bowling Club were asked to seek confirmation if the land could be purchased or leased, should they attend any meeting with Leeds CC.

7. Traffic/Parking issues, Aberford Main Street.
a. Having considered the response received form Leeds CC Parking Services, it would be more appropriate for members of the public and/or Councillors to report instances of traffic parking illegally or causing obstruction. This could be done using the Leeds CC website, via the following link; https://services.leeds.gov.uk/GeneralHighways

8. Correspondence received requiring discussion.
No correspondence to discuss.

9. Planning Matters.
a. The following applications and appeals were received and noted.
Applications

Planning Application /Appeal Reference	**Address**	**Details**
Appeal against Enforcement for a planning breach. Appeal Number: 104992	Robin Hill, Main Street.	Erection of outbuilding.
24/02436/FU Appeal Number: 104991	Robin Hill, Main Street.	Retrospective application for an outbuilding with proposed landscaping.
Appeal against Enforcement for a planning breach. Appeal Number: 105004	Yew Trees, Main Street.	Replacement windows to offices.

b. No updated information received.

10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.
a. Having considered that the current defibrillator pads would expire on 28th March 2025, it was agreed that a replacement twin pack be purchased and be swapped with those already plugged in.
The Clerk informed members that following the completion of the remaining work at both playground areas (see minute 10. 21st January 2025.), the work on the gates at the Beckside playground was unable to be completed as the hydraulic self-closing system was worn and damaged. A decision would be required on whether to leave them in situ or replace, having considered how critical this was for using the playground equipment.
Councillor Griffiths had been made aware by residents on Becca Lane, of rubbish being burned at Yew Trees on Main Street and if such a practice was allowed. Should residents have concerns, then it could be reported by using the Environment Agency hotline 0800 807 060.

Following comment about the removal of Christmas Lights that were still in place, information had been received that due to staffing arrangements at Leeds Lights, they would be removed in due course.

11. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED** and agreed for appropriate governance.

b. The bank reconciliations as at 31.01.2025 were **APPROVED.**

c. The following invoices for payment and charges received were **APPROVED.**

Accounts for Payment:

Date prepared	**Feb-25**			
EFT Type	**Details**	**Net**	**VAT**	**Total**
BACS	B Riley- Clerk Salary	£766.26		£766.26
BACS	B,Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£36.00	£7.20	£43.20
D/Debit	Nest - Pension	£67.49		£67.49
BACS	J&D Groundworks	£50.00		£50.00
BACS	Viscount Pollington 1964 Settlement	£20.00		£20.00
BACS	Viscount Pollington 1964 Settlement	£100.00		£100.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	**£1,074.75**	**£7.20**	**£1,081.95**

12. Matters for Information for inclusion on the agenda of the next meeting.

Following discussion, it was agreed that agenda items 10. and 12. would be reworded and integrated as one, for future agendas.

13. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 18th March 2025 in the Oriel Room, St Ricarius Church, Aberford.

14. Matters to be discussed at the exclusion of the public and press.

The Clerk would (subject to confirmation), be on annual leave from 24th February to 7th March.

Signed …… Date…….
Chair Aberford & District Parish Council

The meeting closed at 19.54pm.