

ABERFORD & DISTRICT PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 17th June 2025.

Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford, commencing at 7.00pm.

Present;

Councillors: Sarah Bradley (Chair), Nancy Griffiths, Ruth Reed, and Tyler Wilson.

In attendance: Clerk to the Council; Barry Riley.

1 member of the public.

a. The co-option of candidate Graham Bradley was discussed and confirmed, he duly signed the Acceptance of Office, which allowed him to take a full part in the meeting. The Clerk would inform the Leeds CC Electoral Services and arrange for a Parish Council email address.

1.To receive and approve reasons for absence.

No apologies received.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the Annual Parish Council meeting, were approved and signed by the Chair Councillor S.Bradley.

4. Public Participation

- a. A resident commented that he was in attendance to observe procedure and that he had an interest in traffic matters affecting the village, having recently arranged a meeting with Highways England and Balfour Beatty about the A1/M1 barrier improvement works (see minute 7.).
- b. No agenda items received.
- c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
- d. No Ward Councillor in attendance.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown nine crimes were reported in Aberford covering the month of April 2025. These were for burglary, drugs violence and sexual offences and other crime not specified. Comment was made concerning the out of date of the information being received, it was suggested that information on the Community Alert scheme (see below), may be more appropriate.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d.Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

Councillor Griffiths had attended the recent PACT meeting held in Collingham, the Police were most informative and thorough with their reporting of incidents in the Harewood Ward.

6. Projects update.

- a. Councillor G.Bradley provided an update on the proposals with Leeds CC concerning the Bowling Club. Leeds CC would require a firm commitment by 1st July 2025 from the Parish Council and the Club to agree to a lease/licence and what the

length of agreement would be, A meeting of the Club had been arranged for Monday 23rd June 2025, to agree to a commitment. The Parish Council would be holding a discussion group on the 01st July 2025 to propose what the terms of an agreement would be between the club and the Parish Council.

Councillor G.Bradley also provided information on the Club's recent activity in fundraising.

b. Having discussed the introduction of a Parish Council social media page, it was agreed to progress the proposal.

c. The provision of tennis coaching by Leeds CC for children in the summer was agreed in principle by members, Provision for funding would be made in the new financial year when the costs were established and following a request for demand via a website notification.

d. The Clerk informed members that the number of applications received for the Leeds Festival had resulted in a ticket draw not being necessary this year, therefore only payments would be required. He had also invited several Garforth residents to attend this meeting over complaints received that they were unable to apply for tickets this year following the decision taken in March, but no one had attended.

e. Having considered the information provided for introducing a Community Orchard on Jubilee Field, it was agreed to progress the proposal. Councillor Griffiths would contact Leeds CC Parks & Countryside, to obtain permission and agree the location.

7. Traffic/Parking issues, Aberford Main Street.

Councillor S.Bradley commented on the serious injury collision which occurred on the 24th May 2025 at the junction of Aberford Road and Bunkers Hill. The collision was the result of a driver exiting into the path of oncoming vehicles, which sadly resulted in a 6 month old child being ejected from the vehicle. West Yorkshire Police and a Leeds CC Traffic Officer had visited the junction to ensure that there were not any obvious highway related matters which may have contributed to the incident.

A resident (see minute 4.a.), had arranged a meeting with the National Highways Project Manager Daniel Edwards who was overseeing the barrier improvement works on the A1/M1 at Aberford. The meeting was held at the Balfour Beatty (contractors for the works), site offices on Ridge Road. It was agreed that better provision could have been made for residents, not just the placing of restrictive signage at the village entrances, however they were working with Leeds CC about introducing weight limits to restrict heavy goods vehicles using Aberford as a means to avoid queuing on the motorway, the use of cameras were also to be introduced to detect any vehicles not adhering to this. A Traffic Regulation Order (TRO) was to be introduced for the duration of the work. Councillor S.Bradley who had also attended the meeting, had provided the Project Manager with the contact names from Leeds CC and the Police who consult with the Parish Council and would assist in ensuring restrictions would be implemented. It was hoped that another meeting would take place in a month's time to review the proposals.

8. Correspondence received requiring discussion.

a. Having considered the information received regarding the litter picking equipment Councillor S.Bradley agreed to accept the equipment.

b. The Clerk explained that the Council received funding to maintain some public rights of way as part of the Parish Paths Partnership agreement with Leeds CC. A resident had contacted him requesting the vegetation be cut back on PROW Footpath 6.2, it was agreed that this should be done, the Clerk would make the arrangements with a contractor.

9. Planning Matters.

a. The following application was received and noted.

Applications

Planning Application /Appeal Reference	Address	Details
25/02509/LI	Hook Moor Lodge North Great North Road Aberford	Listed Building Application for the repair and replacement of al the windows on the property.

b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
24/06772/FU	Ridge Road Farm Ridge Road Micklefield Leeds LS25 3DL	Variation of conditions 2 (approved plans), 14 (boundary treatments) and 20 (tonnages) of previous approval 21/07005/FU. Approved 13.05.25
25/01912/FU	Rose Court Main Street	Demolition of existing single storey side and rear extension, erection of replacement single storey side and rear extension, open sided canopy porch to front, rendering of brickwork, replacement sash windows throughout, fenestration alterations to front, side, and rear, installation of air source heat pump to rear. Approved 03.06.25

10. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED** and agreed for appropriate governance.

b. The bank reconciliations as at 30.05.2025 were **APPROVED..**

c. The following invoices for payment and charges received were **APPROVED.**

Date prepared	Jun-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£472.00		£472.00
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
D/Debit	Giff Gaff - Phone	£6.00		£6.00
BACS	IPI Ltd	£160.00	£32.00	£192.00
BACS	N.Vickerman Watering	£420.00		£420.00
BACS	Greenbarnes Ltd	£1,485.65	£297.13	£1,782.78
D/Debit	ICO - GDPR Data Protection	£52.00		£52.00
D/Debit	Unity Bank Charges	£6.00		£6.00
D/Debit	Nat West - Bank Charges	£5.95		£5.95
Total Payments		£2,649.60	£329.13	£2,978.73

d. Having considered and discussed the grant application received from Aberford in Bloom, it was agreed to award it.

11. Information from the Clerk or Councillors.

Councillor Wilson commented that he supported the Aberford Literature Festival and wished for it to be a success.

Councillor S.Bradley had taken delivery of the new noticeboard to be placed on land at Parlington Lane, she had arranged for an experienced contractor to erect it. Councillor Griffiths commented that the school were to perform songs from the Lion King at the Village Hall Café on Friday 27th June 2025.

12. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 19th August 2025 in the Oriel Room, St Ricarius Church, Aberford.

13. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 8.14pm.