

ABERFORD & DISTRICT PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 17th March 2026.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.00pm.

Present;

Councillors: Sarah Bradley (Chair), Karen Baxter, Graham Bradley,
Nancy Griffiths, Chris Ibbotson and Ruth Reed.
Clerk to the Council; Barry Riley.
2 members of the public.

1.To receive and approve reasons for absence.

Full attendance.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor S.Bradley.

4. Public Participation

- a. A member of the public commented on agenda item 4.b. concerning the traffic calming design scheme for Main Street and that he had received no response from Leeds CC concerning his questions about the zebra crossing. Councillor S.Bradley stated that she had also sent a request to Chris Proctor, the Leeds CC Senior Traffic Engineer for the Aberford area, inviting him to the meeting to provide an update to residents on the proposed traffic calming works and the expected timeline for them to commence, unfortunately no response had been received.
- b. A member of the public commented on agenda item 4.b. concerning speed bumps elsewhere in the village and if any were planned. He was informed that the Parish Council were not aware of any plans to introduce them anywhere else except those within the traffic calming design scheme, but were aware that none could be introduced North of the bridge due to them being problematic for buses
- c. The Chair invited the member of the public in attendance to speak about the information received regarding the possibility of obtaining a permanent environmental traffic weight limit through the village (see minute 7. 17th February 2026). He had noted information in a Highways planning application that suggested otherwise. The Clerk would ascertain if the information was correct.
- d. No Ward Councillor in attendance.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown three crimes were reported in Aberford covering the month of January 2026. These were for violence and sexual offences and vehicle crime.
- b. The Clerk informed members that he had attended the latest PACT meeting held on 12th March 2026 at Wetherby Police Station. The main theme of the meeting was concerning traffic speeding and parking but the village of Thorner was represented by Councillors and residents concerning criminal activity and anti-social behaviour being experienced at a local Public House.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d.Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

a. Having received and discussed the map produced identifying the footpaths and permissive routes within the Parlington Estate which required re-instating, it was agreed that this should be presented to Savills plc. The Clerk would arrange for a meeting at the offices of Savills plc in York, to allow for the map to be presented in person and the opportunity to provide information.

The Clerk informed members that the cost to produce the map was £16.00 which was not on the payment list, it was agreed that it be paid.

7. Traffic/Parking issues, Aberford Main Street.

a. The meetings with Balfour Beatty and Future Biogas Plant (see minute 7. 17th February 2026), did not go ahead, however a new date had been agreed with Future Biogas on Friday 20th March 2026.

8. Correspondence received requiring discussion.

a. Following confirmation for the Leeds Festival ticket allocation to the Parish Council, it was agreed (subject to information being received to populate the application form), that applications would be open from Monday 20th April 2026 and close on Friday 01st May 2026 for Aberford residents only. Payment (and if required a ballot), for tickets would take place at the Bowling Club on 20th May 2026 from 6pm.

b. Having received comments from a resident about the nets and a change of goalposts on Jubilee Field, the nets had been inspected and were in a good state of repair and suitable for the 5-a-side goalposts. A condition of the agreement for the lease of Jubilee Field was the provision of smaller goalposts not full-size ones.

c. Following discussion it was agreed to accept the offer from IPI Ltd to conduct the Annual Inspections of Playground/Fitness Equipment at both play areas.

d. Having applied due diligence to the letter received from Kinetica Consult offering a settlement figure concerning the liquidation of Pennine Playgrounds Ltd (see minute 8. 21st October 2025), it was agreed to accept the offer to resolve the matter rather than engage with any legal proceedings, as previously agreed at the Parish Council meeting held 18th November 2025.

9. Planning Matters.

a. The following applications and appeals were received and noted.

Applications

Planning Application /Appeal Reference	Address	Details
26/00805/LI	1 Church House Cattle Lane	Listed building application for removal of mortar to East gable end to replace with lime plaster; associated repair works
26/00859/LI	Priory Park Bunkers Hill	Listed building application for internal installation of secondary glazing to existing openings.

b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
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25/07520/FU	Milestone House Greystone Park	Alterations to existing roof and construction of a first-floor extension to rear. Approved 12.02.26
25/07505/FU	12 Brierlands Fold Garforth	Single storey rear extension with raised decking area; alterations to windows; and part garage conversion to habitable room space. Refused 17.02.26
25/05814/FU 25/06002/LI	1 Church House Cattle Lane	Erection of a boundary fence to side Listed building consent for erection of a boundary fence to side Approved 05.03.26

10. Finance.

a. The report and content of the receipts, payments and balances were received and **APPROVED** for appropriate governance.

b. The bank reconciliations as at 28.02.2026 were **APPROVED**.

c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Mar-26			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£488.37		£488.37
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
D/Debit	Giff Gaff - Phone	£6.00		£6.00
D/Debit	Unity Bank Charges	£7.00		£7.00
D/Debit	Nat West - Bank Charges	£3.85		£3.85
	Total Payments	£547.22	£0.00	£547.22

11. Information from the Clerk or Councillors.

Councillor S.Bradley sought and received confirmation from members, that they were still supportive about the provision of tennis coaching by Leeds CC (see minute 6.c. 17th June 2025) at the Jubilee Field playing fields.

Members were informed that Councillor Griffiths was contacting community groups as part of the planning for an annual A5 booklet type newsletter this year (see minute 8. 19th August 2025). Articles for submission would be requested on an A5 page with any logos/pictures to be sent as jpegs and to allow space for these within the page. Members were informed that information had been received from Thuja Phillips, the Leeds CC, Senior Project Officer for the Woodland Creation Team, that the introduction of a Community Orchard would be from Winter 2026 to Spring 2027.

12. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 21st April 2026 in the Oriel Room, St Ricarius Church, Aberford.

13. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 8.02 pm.