

ABERFORD & DISTRICT PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 21st April 2026.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.00pm.

Present;

Councillors: Sarah Bradley (Chair), Karen Baxter, Graham Bradley,
Nancy Griffiths, Chris Ibbotson and Ruth Reed,
Clerk to the Council; Barry Riley.

1.To receive and approve reasons for absence.

Full attendance.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor S.Bradley.

4. Public Participation

- a. No public in attendance
- b. No agenda items received.
- c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
- d. No Ward Councillor in attendance.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown seven crimes were reported in Aberford covering the month of February 2026. These were for burglary, theft, violence and sexual offences and an unspecified crime.
- b. The Clerk informed members that the next PACT meeting was on Thursday 23rd April 2026, at 6.30pm and being held at Wetherby Police Station, Boston Road, Wetherby, LS22 5HA.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d. Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

- a. The request to attend at the offices of Savills plc (see minute 6.a. 17th March 2026), to present information maps and supporting information, was not facilitated. They had instead requested that a written proposal be sent via email with references to plans (which the Clerk had done), to be discussed at their meeting with the Colleges (Estate owners), when discussing other Estate matters. Subject to that meeting a decision would be made to engage further.
- b. The Clerk reported that the application form for resident tickets to the Leeds Festival had now been posted to the website and applications had been received. Councillor G.Bradley was asked to ensure the Bowling Club pavilion was to be available on the 20th May 2026 for the payment/draw for the tickets.
- c. Councillor S.Bradley was still progressing arrangements for the provision of tennis coaching (see minute 11. 17th March 2026), a donation of £500 would be required to secure the events, which were to be held during the summer on Wednesday evenings.

7. Traffic/Parking issues, Aberford Main Street.

a. Councillors S.Bradley and Ibbotson had visited the Future Biogas site and met with representatives from the engineering and the farm input/output operations. They had a full visit around the plant and have a much better understanding of what they do. During discussion it became clear that they are aware that the planning consent does not allow haulage through local villages including Aberford (they recently were reminded by Leeds CC to comply with these following emails sent by the Parish Council). The main haulage times are June when Rye is harvested and hauled in by tractors to the site and then September/October when Maize is likewise hauled in, usually over a 3-week period. Throughout the year they also haul out the waste product via slurry tankers and trailers (dry waste) which the farmers supplying crops receive for free to spread on land. Whilst more has been moved to HGV's there is still much work undertaken by tractors, and whilst it may be easier and cheaper for these to come through Aberford, they should not and recently changed routes via Towton. Councillor Ibbotson informed members that he and Councillor S.Bradley had been invited to attend a meeting with Balfour Beatty to discuss the work being carried out to increase capacity on the A1(M) northbound).

8. Correspondence received requiring discussion.

Members discussed the information received from a resident concerning the traffic accident on Monday evening 13th April 2026, which involved a car driving South through village, which collided with a car just past the crossing point by the Village Hall, causing considerable damage and pushing the car on to the path. The driver then hit a second vehicle (a small van), causing great damage and forcing it into the back of a larger van, before coming to a stop. Fortunately, there were no injuries, it was not known if the driver was local or what had caused the initial collision.

9. Planning Matters.

- a. No applications and appeals were received.
- b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
25/06591/LI	Home Farm Parlington Lane	Listed building application for replacement of all windows and doors. Approved 17.03.26
26/00805/LI	1 Church House Cattle Lane	Listed building application for removal of mortar to East gable end to replace with lime plaster; associated repair works. Approved 07.04.26

10. Finance.

- a. The report and content of the receipts, payments and balances were received and **APPROVED** for appropriate governance.
- b. The bank reconciliations as at 31.03.2026 were **APPROVED**.
- c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Apr-26			
EFT Type	Details	Net	VAT	Total

BACS	B Riley- Clerk Salary	£488.37		£488.37
BACS	B Riley - Home Allowance /Mileage	£26.00		£26.00
BACS	Oriel Room hire, St Ricarius Church	£20.00		£20.00
D/Debit	Giff Gaff - Phone	£6.00		£6.00
BACS	YLCA	£667.00		£667.00
BACS	Autela Payroll Services	£85.00	£17.00	£102.00
BACS	HMRC	£453.20		£453.20
D/Debit	Unity Bank Charges	£7.00		£7.00
D/Debit	Nat West - Bank Charges	£2.45		£2.45
Total Payments		£1,755.02	£17.00	£1,772.02

d. The quarterly budget monitor report was **APPROVED**.

e. It was agreed that Mr.Hopper, be appointed as the Internal Auditor.

11. Information from the Clerk or Councillors.

a. Having deliberated, it was agreed that the Annual Parish meeting would be held on 19th May 2026 prior to the Annual Parish Council meeting.

Councillor G.Bradley had been asked by a Bowling Club member about confirmation of the period of licence to be granted within the lease agreement with Leeds CC for the land, the Clerk confirmed it was 25 years that had been requested.

Councillor Griffiths was still acquiring information from Community Groups to enable the production of the newsletter (see minute 11. 17th March 2026).

Councillor Reed commented on the information she had received from the Clerk concerning the defibrillator cabinet on the Arabian Horse public house. The Garforth and District Lions had informed the Clerk that the cabinet had been left unlocked and that there were notes saying that Garforth & District Lions do the routine checks and replacements. Councillor Reed upon being informed by Councillor S.Bradley that the cabinet was open, had inspected and found the cabinet to be open but having made enquiries and as there were no signs of forced entry, was unable to establish how it had been opened but had now closed it. The paperwork inside the cabinet did not relate to the Garforth and District Lions.

Councillor S.Bradley commented on the following;

Having reported a loose drain cover to Leeds CC, it had taken two months before any inspection was undertaken by them.

She sought approval from members to instruct the Gardening contractor to tidy the waste land near to the school.

The small garden area (near Aberford Interiors), be added to the gardening contract.

Arrange for the Parish Council to have an out-facing page on Facebook, to enable engagement with the community.

12. Date of next meeting.

Resolved; that the Annual Parish Council meeting will be on 19th May 2026 in the Oriel Room, St Ricarius Church, Aberford.

13. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 8.09pm.